TMCC Coordinated Re-Opening Planning

The mission of TMCC is to consistently provide a safe and healthy working and learning environment. TMCC is committed to the safety and health of its Faculty, Staff, and Students.

### Four Stage Return to Standard Business Operations

#### Timeline

**Week of May 4, 2020**
- Guidelines, Template and Description Reviewed by COVID Crisis Management Team
- Guidelines, Template and Description Email sent to VPs, Deans, Directors
- Information Provided to Faculty/Staff to Start Thinking about Departmental Needs & Planning from Vice Presidents. Vice Presidents to share their planning priorities.

**Week of May 11, 2020**
- Department Supervisors hold meetings with Faculty/Staff gather input, ideas, comments.
- Departments begin drafting individual plans using guidelines and template to define essentials and safety protocols.

**Week of May 18, 2020**
- Departments finish drafting and finalize coordinated action plan.
- Departmental coordinated action plans are submitted to Department Chair/Section Supervisor for review.

**Week of May 25, 2020**
- Department Chairs/Section Supervisors within the Division meet to review plans for coordination, consistency, and completion.
- Department Chairs/Section Supervisors draft coordinated action plan using template for guidance on overall planning. Plans submitted to Deans and Directors.

**Week of June 1, 2020**
- Deans and Directors within each Division review submitted plans for coordination, consistency, and completion.
- Deans and Directors within Division draft coordinated action plan using template for guidance on overall planning. Plans submitted to Vice Presidents
- Vice Presidents review submitted plans for coordination, consistency, and completion.

**Week of June 9, 2020**
- Vice Presidents draft coordinated plan for Division using template for guidance and overall planning. Plans are provided to President.
- President to review for coordination, consistency, completion. Division Plans used to draft Coordinated Action Plan for TMCC.
- TMCC Coordinated Action Plan submitted to Chancellor.